

**Wallace Community Services District
Regular Board of Directors Meeting Minutes
September 21, 2022**

Directors Present: President Larry Howen, Steve Martin and Eric Baysinger
General Manager Barbara Kascht was also in attendance

Directors Absent: Kathleen Barkley, Mike Jones

1. **Public Comment** – None
2. **WCSD Website Preparation:** The Board prepared for the Streamline website conference by making sure all members present had a working Zoom connection.
3. **Streamline Presentation:** The Board participated in the Zoom presentation with Streamline personnel regarding the potential transfer of the WCSD website operations. Director Mike Jones joined remotely.
4. **WCSD Website Vote:** After the presentation, the Board discussed going with Streamline. Director Steve Martin would like to work further with Madison from Streamline regarding the total cost. Per President Larry Howen, there is a \$1,500 scholarship; the first three months are paid by Streamline and the last 12 months are paid by the California Special District's Association at \$100 per month. Streamline will ensure that the website stays in compliance. Larry Howen moved to go with Streamline to manage the website and authorize Directors Eric Baysinger, Mike Jones and Steve Martin do whatever is necessary to make this happen. The motion died for lack of a second as the other directors wanted Director Jones (current website manager) to be included in the vote. Action was tabled until a Special meeting or the next Regular meeting is convened.
5. **Approve Minutes:** Eric Baysinger moved to approve the August 17, 2022 meeting minutes, seconded by Steve Martin. **AYES:** Baysinger, Howen, Martin
6. **WCSD Meeting Place/Wifi:** WCSD can continue to meet in the church and will pay \$50 per month for access including Wifi. Steve Martin moved to approve using the church facility for \$50 per month, seconded by Eric Baysinger. **AYES:** Baysinger, Howen, Martin
7. **Construction/Repair Bids:** The Board considered new bids for construction/repair as follows:
 - Office trailer – Tim Crews has agreed to paint the office trailer in a two-color scheme for \$500, which includes material, paint, and prep work. Walkway repair to be addressed separately. Larry Howen moved to approve the painting job to Tim Crews for \$500, seconded by Eric Baysinger. **AYES:** Baysinger, Howen, Martin
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 - Open Space “C” fence/gate - President Larry Howen proposed a barbed wire fence and gate to control ingress and egress on the road to the walking trail. He volunteered his time to do the labor, with possible volunteer help and asked the Board to authorize \$2,000 for materials and casual labor. Darrow volunteered to help. Director Steve Martin abstained because he is not familiar enough with what is going on.
 - Dam fence - Not discussed.
 - Front gate kiosk - Not discussed.

Bills for Payment: Eric Baysinger moved to approve the bills for payment, seconded by Steve Martin.
AYES: Baysinger, Howen, Martin

8. WCDSD Finance: The California Cooperative Liquid Assets Securities System (CLASS) is a Joint Powers Authority (JPA) investing pool that the District can invest in, which is compliant with the requirements for small districts. Currently, WCDSD funds are invested solely with Calaveras County. President Larry Howen figured the interest rate for the past 12 months was 0.8%. As of June 30, 2022, the District had about \$280,000 on deposit with the County. Director Steve Martin will research the California CLASS and report at the next meeting.

9. Director Comments:

- Kathleen Barkley – Absent
- Mike Jones – Absent
- Eric Baysinger – None
- Larry Howen – Board of Supervisors unanimously approved the five-year audit.
- Steve Martin – None

10. Adjourn: The Board adjourned to the next regular meeting on Wednesday, October 19, 2022.